



Procurement & Contracting Office Responsibilities

Department: Procurement/ Payables

As of June 17, 2024, Purchasing Services is changing the allocation of responsibilities for the Procurement and Contracting Officers. We are moving from allocating by category to departments, the new structure is as follows;

When entering requisitions into iProcurement be sure to select the appropriate PCO.

Please submit questions to purchasing.helpdesk@uoguelph.ca [1]

Jessica Hitchcock

ALUMINI AFFAIRS AND DEVELOPMENT CENTRAL SERVICES
ALUMINI AFFAIRS AND DEVELOPMENT-FINANCIAL SERVICES
ALUMINI AFFAIRS AND DEVELOPMENT OAC
ALUMINI AFFAIRS AND DEVELOPMENT OVC
ACADEMIC PROGRAMS
ALUMNI AFFAIRS
ANN & PLANNED GIVING
ART GALLERY GUELPH
ARTS & SOCIAL SCIENCE
ARTS-DEAN'S OFFICE
ATHLETICS
ATHLETICS - NRG (NUTURE, RECREATE, GEAR UP)
ATHLETICS CAMPS
ATHLETICS INTRAMURAL
ATHLETICS MARKETING
ATHLETICS-FAC ADMIN
B.A.COUNSELLING OFF
BACH-ARTS & SCIENCE
CAMPUS SAFETY OFFICE
CANADA INDIA RESEARC
CAREER SERVICES
CE-OPEN LEARN PGM
CHILD CARE SERVICES
CJPP (CRIMINAL JUSTICE AND PUBLIC POLICY)
CLASSROOM TECH SUPPORT
CLIENT SERVICES
COED INTERCOLLEGIATE
COLES TEACH SUPPORT
CO-OP EDU & CAREER S
CO-OP EDUC SERVICES
COUNSELLING
DEPARTMENT OF MANAGEMENT
ECONOMICS & FINANCE
EDUCATIONAL DEVLPMT

ELECTRONIC ACCESS
ENGLISH & THEATRE STUDY
EXECUTIVE PROGRAMS
EXPERIENTIAL LRNING

Lauren Lefneski

AAC SUPPORT

ADMISSIONS

ANALYSIS & PLANNING
ANIMAL BIOSCIENCES
ANIMAL CARE SERVICES
AQUATICS
ARBORETUM
ARRELL FOOD INSTITUT
ASSOCIATE VP INTERNATIONAL
ASSOCIATE V/P ACADEMIC
ASSOCIATE VP-ACADEMIC
AVP FINANCIAL SERVICES
AUDIT SERVICES
AVP AGRIFOOD
AVP RESEARCH
BIODIVERSITY - CEO
BIODIVERSITY INSTITUTE
BIOMEDICAL SCIENCES
BUDGET OFFICE
CAMPBELL ANIM WELFAR
CAMPUS ANIMAL FACILITY
CARE-AI
CBS-DEAN'S OFFICE
CCS APPS PERSONNEL
CCS CENTRAL OFFICE
CCS CP PERSONNEL
CCS EA PERSONNEL
CCS IS PERSONNEL
CCS NI PERSONNEL
CCS PMO PERSONNEL
CCS SM PERSONNEL
CCS WD PERSONNEL
CEPS-DEAN'S OFFICE
CESI (COMMUNITY ENGAGED SCHOLOARSHIP INSTITUTE)
CHEMISTRY
CLINICAL STUDIES
COMMUN & MARKETING
COMPARATIVE CANCER



FIRE PREVENTION	COMPLIANCE & WELLNESS
GRADUATE STUDIES	CONTROLLER
GUELPH HUMBER ADMIN	CSAHS DEAN'S OFFICE
GUELPH-HUMBER	CENTRE FOR INTERNATIONAL PROGRM
HEALTH & PERF CTR	CENTRE FOR PUBLIC HEALTH
HISTORY	DIV & HUMAN RIGHTS
HOSPITALITY & TOURISM MANAGEMENT	ENVIRONMENTAL HEALTH&SAFETY
HOSPITALITY SERVICES	ENVIRONMENTAL SCIENCE
INFORMATION SYSTEMS	ENVIRONMENT DESIGN&RURAL DEVELOPMENT
INTERCOLLEGIATE GENE	FAMILY RELATIONS & APPLIED NUTRITION
INTERDISCIPLINARY PG	FASR (FACULTY AND ACADEMIC STAFF RELATIONS)
LANG DEAN'S OFFICE	FOOD FROM THOUGHT
LEARNING TECHNOLOGY	FOOD SCIENCE
LIBRARY TUG	FOOD, AGRICULTURE & RESOURCE ECONOMICS
LIVE WORK WELLNESS CENTRE	G360
MAIL SERVICES	GEOGRAPHY
MASTER OF FINE ARTS	GIDS (GUELPH INSTITUTE OF DEVELOPMENT STUDIES)
MATH & STATISTICS	GUELPH GENOMICS FACILITY
MBA PROGRAMS	HUMAN HEALTH&NUTRITION SCIENCE
MENS INTERCOLLEGE	HUMAN RESOURCES
MARKETING & CONSUMER STUDY	IB-GRADUATE TEACHING ASSISTANTSHIPS
OFFICE OF UNIVERSITY LIBRARIAN	INDIGENOUS INITIATIV
OPEN LEARNING AND EDUCATION SUPPORT-DIRECTORATE	INSTITUTE FOR ENVIRON RESESARCH
OFFICE OF OPEN LEARNING-DISTANCE EDUCATION	INTEGRATED IMAGING F
OVC COMM SERVICES	INTEGRATIVE BIOLOGY
OVC EQUINE GUELPH	INTL RECRUITMENT
OVC HSC ADMINISTRATI	KEMPTVILLE CAMPUS-NORTHERN HORT
OVC HSC ANIMAL CANCE	KEMPTVILLE CAMPUS-NORTHERN STATIONS
OVC HSC CLINICAL SUP	LAB SERVICES DIVISION-ANALYTICAL BIOL
OVC HSC COMPANION AN	LAB SERVICES DIVISION-ANIMAL HLTH LAB
OVC HSC COO OFFICE	LAB SERVICES DIVISION-BDO&FINANCE
OVC HSC EQUINE SPORT	LAB SERVICES DIVISION-BUSINESS OPER'NS
OVC HSC LARGE ANIMAL	LAB SERVICES DIVISION-CHEMISTRY
OVC HSC PRIMARY HEAL	LAB SERVICES DIVISION-DIAGNOSTICS
OVC HSM DVM PROGRAM	LAB SERVICES DIVISION-EXEC OFFICE
OVC PET TRUST	MAPLEWOOD'S CENTRE
OVC SHARED SERVICES	MARKETING AND COMMUN
OVC-DEAN'S OFFICE	MASS SPECTROMETRY LAB
OVC-EDUCATIONAL UNIT	MCB-GRADUATE TEACHING ASSISTANTSHIPS
PARKING ADMIN	MOLECULAR & CELLULAR
PHILOSOPHY	NMR CENTRE
PHYSICAL RESOURCES-ADMIN	OAC-DEAN'S OFFICE
PHYSICAL RESOURCES-BLDG CNTRLS	OFFICE LEGAL COUNCEL
PHYS RES-BLDG MECH	OFFICE OF CEREMONIES
PHYSICAL RESOURCES-CUP	OFF-INVESTMENT MANGT
PHYSICAL RESOURCES-CUSTODIAL	OMAFRA RESEARCH STATIONS
PHYSICAL RESOURCES-DIRECTOR	ON CAMPUS PROGRAMS
PHYSICAL RESOURCES-ELECTRICAL	ONE HEALTH AGENDA
PHYSICAL RESOURCES-GROUNDS	PATHOBIOLOGY
PHYSICAL RESOURCES-LOCKSMITH	PAYMENT SERVICES
PHYSICAL RESOURCES-MAINT&OPER	PHYSICS
PHYSICAL RESOURCES-MAT HANDLNG	PLANT AGRICULTURE
PHYSICAL RESOURCES-MECHANICAL	POPULATION MEDICINE



PHYSICAL RESOURCES-PROJ MGMT
PHYSICAL RESOURCES-STOCK ROOM
PHYSICAL RESOURCES-STRUCTURAL
PHYSICAL RESOURCES-TRANSPORT'N
POLITICAL SCIENCE
PHYSICAL RESOURCES-PLAN&ENG&CONSTRN
RADIO GRYPHON
REAL ESTATE DIVISION
REGISTRARIAL SYSTEMS
RE-VISION CENTRE
SCHOOL OF FINE ART & MUSIC
SCHOOL OF LANGS & LIT
SEXUAL VIOLENCE EDUC
SOCIOLOGY&ANTHROPOL
SPACE AND CAPITAL PLANNING
STUDENT ACCESS SERVICES
STUDENT EXPERIENCE
STUDENT FINANCE
STUDENT HEALTH SERV
UNIVERSITY CENTRE-BRASS TAPS
UNIVERSITY CENTRE-BUILDING MGMT
UC-DIRECTOR'S OFFICE
UNIVERSITY CENTRE-GRAD STUD LOUNGE
UNIVERSITY CENTRE-PETER CLARK HALL
UNIVERSITY CENTRE-PROGS&INFO
UOFG SUSTAINABILITY
WAR MEMORIAL HALL
WELLNESS CENTRE
WOMENS INTERCOLL

PR/SHS ENVIRONMENTAL
PRESIDENT'S HOUSE
PRESIDENT'S OFFICE
PROVOST & VP-ACAD
PSYCHOLOGY
PURCHASING SERVICES
QUALITY ASSURANCE
RIDGETOWN CAMPUS-ACADEMIC
RIDGETOWN CAMPUS-ADMINISTRATION
RIDGETOWN CAMPUS-CONT EDUCATION
RIDGETOWN CAMPUS-RESEARCH
REGISTRAR
RESEARCH FINANCIAL SERVICES
RESEARCH COMMUNICATI
RESEARCH INNOVATION
SC GREENHOUSE
SCHOOL OF COMPUTER SCI
SCHOOL OF ENGINEERING
SCHEDULING
SEC SCHOOL LIAISON
SCHOOL OF ENGINEERING GTA APPOINTMENTS
STRATEGIC TRANSFORMATION
STUDENT HOUSING SERVICES
STUDENT WELLNESS SERVICES DIRECTOR OFFICE
TREASURY OPERATIONS
UNIVERSITY AND COMMUNITY RELATIONS
UNIVERSITY GENERAL
UNIVERSITY SECRETARY
VP EXTERNAL
VP RESEARCH
VP RESEARCH-OPER
VP-DEV&PUB AFFAIRS
VP-FINANCE & OPERATIONS
VP-STUDENT AFFAIRS
WINCHESTER STATION

Source URL: <https://finance.uoguelph.ca/procurement-contracting-office-responsibilities>

Links

[1] <mailto:purchasing.helpdesk@uoguelph.ca>