



Procurement & Contracting Office Responsibilities

Department: Procurement/ Payables

As of June 17, 2024, Purchasing Services is changing the allocation of responsibilities for the Procurement and Contracting Officers. We are moving from allocating by category to departments, the new structure is as follows;

When entering requisitions into iProcurement be sure to select the appropriate PCO.

Please submit questions to purchasing.helpdesk@uoguelph.ca [1]

Jessica Hitchcock

ALUMINI AFFAIRS AND DEVELOPMENT CENTRAL SERVICES
ALUMINI AFFAIRS AND DEVELOPMENT-FINANCIAL SERVICES
ALUMINI AFFAIRS AND DEVELOPMENT OAC
ALUMINI AFFAIRS AND DEVELOPMENT OVC
ACADEMIC PROGRAMS
ALUMNI AFFAIRS
ANN & PLANNED GIVING
ART GALLERY GUELPH
ARTS & SOCIAL SCIENCE
ARTS-DEAN'S OFFICE
ATHLETICS
ATHLETICS - NRG (NUTURE, RECREATE, GEAR UP)
ATHLETICS CAMPS
ATHLETICS INTRAMURAL
ATHLETICS MARKETING
ATHLETICS-FAC ADMIN
B.A.COUNSELLING OFF
BACH-ARTS & SCIENCE
CAMPUS SAFETY OFFICE
CANADA INDIA RESEARC
CAREER SERVICES
CE-OPEN LEARN PGM
CHILD CARE SERVICES
CJPP (CRIMINAL JUSTICE AND PUBLIC POLICY)
CLASSROOM TECH SUPPORT
CLIENT SERVICES
COED INTERCOLLEGIATE
COLES TEACH SUPPORT
CO-OP EDU & CAREER S
CO-OP EDUC SERVICES
COUNSELLING
DEPARTMENT OF MANAGEMENT
ECONOMICS & FINANCE
EDUCATIONAL DEVLPMT

ELECTRONIC ACCESS
ENGLISH & THEATRE STUDY
EXECUTIVE PROGRAMS
EXPERIENTIAL LRNING

Lauren Lefneski

AAC SUPPORT

ADMISSIONS

ANALYSIS & PLANNING
ANIMAL BIOSCIENCES
ANIMAL CARE SERVICES
AQUATICS
ARBORETUM
ARRELL FOOD INSTITUT
ASSOCIATE VP INTERNATIONAL
ASSOCIATE V/P ACADEMIC
ASSOCIATE VP-ACADEMIC
AVP FINANCIAL SERVICES
AUDIT SERVICES
AVP AGRIFOOD
AVP RESEARCH
BIODIVERSITY - CEO
BIODIVERSITY INSTITUTE
BIOMEDICAL SCIENCES
BUDGET OFFICE
CAMPBELL ANIM WELFAR
CAMPUS ANIMAL FACILITY
CARE-AI
CBS-DEAN'S OFFICE
CCS APPS PERSONNEL
CCS CENTRAL OFFICE
CCS CP PERSONNEL
CCS EA PERSONNEL
CCS IS PERSONNEL
CCS NI PERSONNEL
CCS PMO PERSONNEL
CCS SM PERSONNEL
CCS WD PERSONNEL
CEPS-DEAN'S OFFICE
CESI (COMMUNITY ENGAGED SCHOLOARSHIP INSTITUTE)
CHEMISTRY
CLINICAL STUDIES
COMMUN & MARKETING
COMPARATIVE CANCER



FIRE PREVENTION	COMPLIANCE & WELLNESS
GRADUATE STUDIES	CONTROLLER
GUELPH HUMBER ADMIN	CSAHS DEAN'S OFFICE
GUELPH-HUMBER	CENTRE FOR INTERNATIONAL PROGRAM
HEALTH & PERF CTR	CENTRE FOR PUBLIC HEALTH
HISTORY	DIV & HUMAN RIGHTS
HOSPITALITY & TOURISM MANAGEMENT	ENVIRONMENTAL HEALTH & SAFETY
HOSPITALITY SERVICES	ENVIRONMENTAL SCIENCE
INFORMATION SYSTEMS	ENVIRONMENT DESIGN & RURAL DEVELOPMENT
INTERCOLLEGIATE GENE	FAMILY RELATIONS & APPLIED NUTRITION
INTERDISCIPLINARY PG	FASR (FACULTY AND ACADEMIC STAFF RELATIONS)
LANG DEAN'S OFFICE	FOOD FROM THOUGHT
LEARNING TECHNOLOGY	FOOD SCIENCE
LIBRARY TUG	FOOD, AGRICULTURE & RESOURCE ECONOMICS
LIVE WORK WELLNESS CENTRE	G360
MAIL SERVICES	GEOGRAPHY
MASTER OF FINE ARTS	GIDS (GUELPH INSTITUTE OF DEVELOPMENT STUDIES)
MATH & STATISTICS	GUELPH GENOMICS FACILITY
MBA PROGRAMS	HUMAN HEALTH & NUTRITION SCIENCE
MENS INTERCOLLEGE	HUMAN RESOURCES
MARKETING & CONSUMER STUDY	IB-GRADUATE TEACHING ASSISTANTSHIPS
OFFICE OF UNIVERSITY LIBRARIAN	INDIGENOUS INITIATIVE
OPEN LEARNING AND EDUCATION SUPPORT-DIRECTORATE	INSTITUTE FOR ENVIRONMENT RESEARCH
OFFICE OF OPEN LEARNING-DISTANCE EDUCATION	INTEGRATED IMAGING F
OVC COMM SERVICES	INTEGRATIVE BIOLOGY
OVC EQUINE GUELPH	INTL RECRUITMENT
OVC HSC ADMINISTRATIVE	KEMPTVILLE CAMPUS-NORTHERN HORT
OVC HSC ANIMAL CARE	KEMPTVILLE CAMPUS-NORTHERN STATIONS
OVC HSC CLINICAL SUP	LAB SERVICES DIVISION-ANALYTICAL BIOL
OVC HSC COMPANION AN	LAB SERVICES DIVISION-ANIMAL HLTH LAB
OVC HSC COO OFFICE	LAB SERVICES DIVISION-BDO & FINANCE
OVC HSC EQUINE SPORT	LAB SERVICES DIVISION-BUSINESS OPER'NS
OVC HSC LARGE ANIMAL	LAB SERVICES DIVISION-CHEMISTRY
OVC HSC PRIMARY HEAL	LAB SERVICES DIVISION-DIAGNOSTICS
OVC HSM DVM PROGRAM	LAB SERVICES DIVISION-EXEC OFFICE
OVC PET TRUST	MAPLEWOOD'S CENTRE
OVC SHARED SERVICES	MARKETING AND COMMUN
OVC-DEAN'S OFFICE	MASS SPECTROMETRY LAB
OVC-EDUCATIONAL UNIT	MCB-GRADUATE TEACHING ASSISTANTSHIPS
PARKING ADMIN	MOLECULAR & CELLULAR
PHILOSOPHY	NMR CENTRE
PHYSICAL RESOURCES-ADMIN	OAC-DEAN'S OFFICE
PHYSICAL RESOURCES-BLDG CNTRLS	OFFICE LEGAL COUNSEL
PHYS RES-BLDG MECH	OFFICE OF CEREMONIES
PHYSICAL RESOURCES-CUP	OFF-INVESTMENT MANGT
PHYSICAL RESOURCES-CUSTODIAL	OMAFRA RESEARCH STATIONS
PHYSICAL RESOURCES-DIRECTOR	ON CAMPUS PROGRAMS
PHYSICAL RESOURCES-ELECTRICAL	ONE HEALTH AGENDA
PHYSICAL RESOURCES-GROUNDS	PATHOBIOLOGY
PHYSICAL RESOURCES-LOCKSMITH	PAYMENT SERVICES
PHYSICAL RESOURCES-MAINT & OPER	PHYSICS
PHYSICAL RESOURCES-MAT HANDLING	PLANT AGRICULTURE
PHYSICAL RESOURCES-MECHANICAL	POPULATION MEDICINE



PHYSICAL RESOURCES-PROJ MGMT	PR/SHS ENVIRONMENTAL
PHYSICAL RESOURCES-STOCK ROOM	PRESIDENT'S HOUSE
PHYSICAL RESOURCES-STRUCTURAL	PRESIDENT'S OFFICE
PHYSICAL RESOURCES-TRANSPORT'N	PROVOST & VP-ACAD
POLITICAL SCIENCE	PSYCHOLOGY
PHYSICAL RESOURCES-PLAN&ENG&CONSTRN	PURCHASING SERVICES
RADIO GRYPHON	QUALITY ASSURANCE
REAL ESTATE DIVISION	RIDGETOWN CAMPUS-ACADEMIC
REGISTRARIAL SYSTEMS	RIDGETOWN CAMPUS-ADMINISTRATION
RE-VISION CENTRE	RIDGETOWN CAMPUS-CONT EDUCATION
SCHOOL OF FINE ART & MUSIC	RIDGETOWN CAMPUS-RESEARCH
SCHOOL OF LANGS & LIT	REGISTRAR
SEXUAL VIOLENCE EDUC	RESEARCH FINANCIAL SERVICES
SOCIOLOGY&ANTHROPOL	RESEARCH COMMUNICATI
SPACE AND CAPITAL PLANNING	RESEARCH INNOVATION
STUDENT ACCESS SERVICES	SC GREENHOUSE
STUDENT EXPERIENCE	SCHOOL OF COMPUTER SCI
STUDENT FINANCE	SCHOOL OF ENGINEERING
STUDENT HEALTH SERV	SCHEDULING
UNIVERSITY CENTRE-BRASS TAPS	SEC SCHOOL LIAISON
UNIVERSITY CENTRE-BUILDING MGMT	SCHOOL OF ENGINEERING GTA APPOINTMENTS
UC-DIRECTOR'S OFFICE	STRATEGIC TRANSFORMATION
UNIVERSITY CENTRE-GRAD STUD LOUNGE	STUDENT HOUSING SERVICES
UNIVERSITY CENTRE-PETER CLARK HALL	STUDENT WELLNESS SERVICES DIRECTOR OFFICE
UNIVERSITY CENTRE-PROGS&INFO	TREASURY OPERATIONS
UOFG SUSTAINABILITY	UNIVERSITY AND COMMUNITY RELATIONS
WAR MEMORIAL HALL	UNIVERSITY GENERAL
WELLNESS CENTRE	UNIVERSITY SECRETARY
WOMENS INTERCOLL	VP EXTERNAL
	VP RESEARCH
	VP RESEARCH-OPER
	VP-DEV&PUB AFFAIRS
	VP-FINANCE & OPERATIONS
	VP-STUDENT AFFAIRS
	WINCHESTER STATION

Source URL: <https://finance.uoguelph.ca/procurement-contracting-office-responsibilities>

Links

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