Revised Broader Public Sector Expenses Directive - Per Diems

Department: Procurement/ Payables

Financial Services

MEMORANDUM

DATE: January 25, 2017
SUBJECT: Revised Broader Public Sector Expenses Directive - Per Diems

The Ontario government has recently revised the Broader Public Sector Expenses Directive issued under the Broader Public Sector Accountability Act, 2010. The directive was revised to align with recent changes to the Ontario Public Service Travel, Meal and Hospitality Expenses Directive. As a result of the changes, original itemized receipts for meal claims are no longer a requirement when funding is provided by the Ontario government or by its agencies or ministries.

Currently at the University of Guelph, per diem allowances are not allowable. Original meal receipts are required to support expense claims.

As a result of the changes to the above government directive, the University has decided, for travel occurring on or after January 1, 2017 and not yet claimed, to provide claimants the choice of claiming either the actual meal costs supported by original itemized receipts or a per diem meal allowance on a University of Guelph business-related trip. As always, where specific funding agency spending requirements are more restrictive, those provisions will apply.

The following table summarizes the per diem allowance:

	In Canada	USA or International
Breakfast	$10.00 CAD	$10.00 USD
Lunch	$15.00 CAD	$15.00 USD
Dinner	$35.00 CAD	$35.00 USD
Total Daily Allowance	$60.00 CAD	$60.00 USD

See the Travel and Business Expense Reimbursement Policy and Procedure [1] for more detailed information.

Source URL:https://finance.uoguelph.ca/revised-broader-public-sector-expenses-directive-diems

Links
[1] https://finance.uoguelph.ca/finance/node/2221