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## Certificates of Insurance



A Certificate of Insurance is a document proving that a certain type of insurance coverage exists. These are frequently asked for in contracts, usually from both parties.

If you are required to produce a Certificate of Insurance for proof of coverage for University business, please contact Treasury Services via email [lgorgi@uoguelph.ca](mailto:lgorgi@uoguelph.ca) [1]

Complete the following form:

[CERTIFICATE OF INSURANCE REQUEST FORM](#) [2]

Please have the documentation that indicates the insurance requirements. This will take 3 - 5 business days to produce the certificate.

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**Source URL:** <https://finance.uoguelph.ca/departments-services/insurance-office/certificates-insurance>

### Links



[1] <mailto:lgorgi@uoguelph.ca> [2] <https://finance.uoguelph.ca/finance/sites/uoguelph.ca.finance/files/public/Certificate%20of%20Insurance%20Request%20Form%20-%20Luella.docx>