PCard Procedures

Department: Procurement/ Payables

During 2015, both Audit Services and Purchasing Services have done a number of audits of the University's PCard program. Based on these audit findings, Purchasing Services would like to use this memo to reiterate the standard PCard procedures that all PCard holders must follow, as well as to clarify some of the misconceptions around the PCard practices

Memo on PCard Procedures Jan 2016.doc [1]

Source URL:https://finance.uoguelph.ca/pcard-procedures

Links
[1] https://finance.uoguelph.ca/sites/default/files/Memo%20on%20PCard%20Procedures%20Jan%202016.doc