Procurement & Payables Training

Broader Public Sector (BPS) Procurement Directive [1]
This training presentation helps you to understand the BPS Procurement Directive requirements that the procurement activities in University of Guelph must meet. If you have more questions on the University's procurement policies and procedures, please check our Q&As or email us at purchase@uoguelph.ca [2] .

iProcurement Training Module [3]
This training module provides step by step guidance on how to submit electronic requisitions to Purchasing Service through iProcurement system for high value purchases.
For customized one on one training on iProcurment, please inquire with our iProcurement help desk by email myreq@uoguelph.ca [4]

User Guide - View A/P Invoices through FRS [5]

This pdf document provides step by step instructions on how to view images of Accounts Payable invoices through FRS. The last page of the document explains the technical specifications necessary to view the images on your PC.

Source URL:https://finance.uoguelph.ca/procurement-payables-training

Links
[1] https://finance.uoguelph.ca/finance/system/files/Training_BPS_Procurement_Directives_FSWeb_Apr04%2C2012.pdf [2] mailto:purchase@uoguelph.ca [3] https://finance.uoguelph.ca/finance/departments-services/procurement-and-payables/iprocurement-online-requisition-hvpo [4] mailto:myrequ@uoguelph.ca [5] https://uoguelphca.sharepoint.com/:b:/r/sites/AccountsPayable/Shared%20Documents/User%20Guide%20-%20View%20Invoices%20Through%20FRS.pdf?csf=1&web=1&e=tz2aDk