I have suppliers that I regularly interact with during my work. What should I do if suppliers ask me about bidding that is currently going on and I'm not part of the evaluation team?

During a competitive bidding process, any supplier's inquiry should be directed to Purchasing Services. Even if we're not part of the evaluation team, we should follow this process.

Explain to the supplier about this process. Being frank and honest upfront is the approach the supplier would appreciate.

Category:

- Procurement/Payables [1]

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[1] https://finance.uoguelph.ca/taxonomy/term/107